

## Circular Update

### Trade Notice 30/2018-19 dated 11<sup>th</sup> September 2018

#### Guidelines to apply for MEIS under the System Driven approval mechanism for MEIS application for shipping bills from EDI ports

1. In line with the Government of India motto of facilitating the 'Ease of doing business', this Directorate would start the process of system driven approval of the MEIS claim Applications from 13.09.2018 in respect of exports made through EDI shipping bills.
2. Information for Applicants :
  - I. The process of logging into the E-com module would be the same as before and after entering the MEIS application window, the applicant is required to select whether their MEIS claim is for Project Exports or not.
  - II. The rest of the application process is same for EDI shipping bills. But the online mode would not accept the submission of the MEIS if,
    - a. The applicant firm (IEC) is in Denied Entity List/ Suspended IEC/ Cancelled IEC.
    - b. The applicant's RCMC is not valid as on date of application.
    - c. MEIS application are not submitted in one Jurisdictional Regional office for one financial year.
    - d. The shipping bills, already attached in any of the earlier applications and later disallowed, would not be allowed to be accepted again under the new MEIS module w.e.f. 13.09.2018.
    - e. To file the claim the Regional Office has to examine and further a request letter has to be filled before the EDI Division, DGFT HQ with a copy to NIC DGFT HQ, quoting the File No, Shipping Bill Number, Shipping Bill Date and Shipping Bill Port for re-activation of shipping bills.
  - III. The applicant is required to select the mode of dispatch (postal or in person ) of the duty credit scrip in the online module.
  - IV. After submission, the online module would segregate the application into manual and automated applications. The manual (non-automated) applications would be approved only if the shipping bills meet the following requirements.
    - a) Shipping Bills should be from EDI PORT Shipping Bills having Let Export date on or after 01.01.2017.
    - b) Shipping Bill under the application does not have any of the ITC(HS) codes as listed in Annexures to PN 62 dated 16.02.2018 and PN 13 dated 12.06.2018.
    - c) MEIS applications with Total Claim value of less than Rs.2 Crore.  
( NOTE : SEZ shipping bills are non EDI port shipping bills )
  - V. The system approved MEIS applications would be available for printing at the Regional offices of DGFT
  - VI. All kind of MEIS applications, except as in (4) above would still continue to be processed in the Regional offices

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